

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 fax

SCHOOL FINANCE MEMORANDUM 04-006

TO: School District Superintendents, Principals, and Head Teachers

FROM: Maggie Singler

DATE: September 12, 2003

SUBJECT: September 15, 2003 Basic Calculations for Equalization Assistance Report (APOR 55 – 1) and Additional State Aid Detail Report (APOR 64)

The September 15, 2003 apportionment reports for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). Hard copies of these reports will not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC). The phone number for your county's RTC can be found at <http://www.ade.az.gov/rtc>. If you have any questions regarding the content of your reports please contact me (602) 542-8244 or e-mail msingler@ade.az.gov.

Instructions and forms to request an advance of state aid are available on ADE's web site at <http://www.ade.state.az.us/schoolfinance/Forms/DistCashAdv/>. Please be advised that districts will not receive an equalization assistance payment in November (A.R.S. §15-973).

The September 15, 2003 equalization calculation is based on FY03 Student Detail data successfully submitted and processed at ADE. Contact Steve Murosky at 602.542.8239 or by email (smurosk@ade.az.gov) if you have concerns regarding the counts used in the calculation.

Districts with questions regarding TSL changes, contact Shirley Willis at 602.542.8245 or by email at swillis@ade.az.gov for direction on resolving these matters. Revised Route and/or Vehicle Inventory Report adjustments submitted after July 10, 2003 are reflected in the September 15, 2003 equalization calculation.

Salt River Project preliminary values and primary assessed valuations have been updated based on data provided by SRP and county office(s).

Items such as the increase to the BSL for audit expenditures, eligibility for Rapid Decline, Type 03 Tuition and Soft Capital Allocation increase for High School Count Transported by District of Residence have been updated for the September apportionment calculation. These items are dependent on the submission of all applicable budget files. Please check the submitted file status on your home page <http://www.ade.az.gov/districts/default.asp>. Please be sure your district has submitted the district-wide budget, the school-by-school budget and the worksheets when submitting budgets. (Submit all budget files at <http://www.ade.az.gov/districts/default.asp> . **COMMON LOGON** username and password are required.) If you need assistance uploading budget items, contact a Regional Training Center (RTC) at <http://www.ade.az.gov/rtc> .

cc: County School Superintendents

September 15, 2003